

WETHERSFIELD CUSD #230

Co-Curricular Code

Wethersfield Community Unit School District No. 230
(Adopted July 2003) (Updated April, 2018)

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Section I Introduction

Article A

Preface: The Wethersfield Board of Education (Board) recognizes the importance of a strong co-curricular program. Co-curricular throughout this **Co-Curricular Code** (Code) shall be synonymous with all district sponsored and/or sanctioned clubs, organizations, chamber choir, speech team, marching band, jazz band, pom-poms, cheerleading, National Honor Society, and interscholastic athletics. These activities foster many qualities important to personal development including but not limited to good physical development, self-discipline, goal setting, team work, dedication, and the principles of fair play. Band and Choir activities which are not deemed a graded extension of the classroom, or which fall under the heading of an I.H.S.A. sponsored contest for the purposes of judging band/choral performance are subject with the school's co-curricular eligibility policy.

The opportunity to tryout and/or participate in co-curricular activities is a privilege, not an inherent right. Thus, students who voluntarily elect to exercise this privilege must comply with the standards of conduct unique to each activity and/or as stipulated in this Code.

The fundamental difference between the provisions of this Code and those of the District's **Discipline Code** is that the Co-Curricular Code governs participants' conduct and behavior at all times, 12 months a year, while members of any co-curricular activity and/or organization—on and off school property, during and not during school hours.

Article B

Purpose and Scope: The intent of this Code is to identify in as clear and concise terms as possible the regulations, procedures, and the participant's responsibilities associated with the privilege of representing Wethersfield in co-curricular activities. This Code presents the rules, regulations, procedures, eligibility standards, participant's responsibilities, and the standards of conduct to which students must adhere in order to qualify for participation.

It is impossible to create provisions that anticipate every possible situation. The responsibilities, requirements, and rules included within this document are guidelines, not absolutes. They are established to provide a reference by which school officials can better achieve consistency and fairness. In all matters not specifically addressed by this Code or which represent unique and/or unanticipated circumstances, the Principal's decision shall govern.

It is important to note that participants in co-curricular activities are subject to both the provisions of the District's **Discipline Code** and to the District's **Co-Curricular Code**. If a student violates a provision of the **Discipline Code**, the student is not only subject to the consequences of the district's **Discipline Code** but is **also** subject to the provisions of this **Co-Curricular Code**.

Section II

Athletic Activities

Article A

Eligibility Requirements - Junior High

1. Academic Requirements: An athlete cannot be failing any academic subjects. Eligibility will be checked on a weekly basis. If it is determined that a student is failing more than one subject, that student becomes ineligible for the next full week (Sunday through Saturday). Junior High Activities also will be held to the no pass no play requirements set by Wethersfield District 230. An athlete shall be held harmless if a faculty member fails to report a failing grade in compliance with the established eligibility reporting procedures. If a student fails a course during the school year and subsequently passes the course during an authorized summer school session or through an approved correspondence course, the passed course will be counted in lieu of the failed course in determining eligibility.
2. Physical Examination Requirement: Athletes must have on file in the Principal's office a health physical conducted by a licensed physician on an approved form indicating that the student is physically capable of participating in athletics. Athletes may not dress for practice nor play until this requirement is met.
3. Insurance Requirement: A student athlete must satisfy one of the following:
 - a. Present proof of school-time accident (medial) coverage.
 - b. Or, present an insurance waiver signed by the participant's parent or guardian (hereafter referred to only as "parent").
4. Medical Treatment Release Requirement: An "Authorization for Medical Assistance" form must be on file in the Principal's office prior to the student athlete engaging in practice or play.
5. Co-Curricular Compliance Form Requirement: All athletes must have on file in the Principal's office a completed Co-curricular Code Compliance Form (see Attachment A) prior to the student athlete engaging in practice or play.
6. Student Concussion Awareness Form

Article B

Eligibility Requirements - High School

1. Academic Requirements: An athlete must maintain a passing grade in all academic subjects. Eligibility will be checked on a weekly basis. If it is determined that a student is not passing all academic subjects, that student becomes ineligible for the next full week (Sunday through Saturday). An athlete shall be held harmless if a faculty member fails to report a failing grade in compliance with the established eligibility reporting procedures.
2. Starting with the second semester of the freshman year all high school students must have passed all academic courses the previous semester. Failure to have done so will render the student athlete ineligible for the full semester following the deficit semester. If a student successfully passes a failed course during an authorized summer school session or through an approved correspondence course,

such shall be considered part of the immediate previous semester. Our district-wide grading scale will be as follows:

3. 90 – 100 A
4. 80 – 89 B
5. 70 - 79 C
6. 60 - 69 D
7. 0 - 59 F

3. Physical Requirement: An athlete must have on file in the school's office a health physical conducted by a licensed physician on an approved form indicating that the student is physically capable of participating in athletics. An athlete may not dress for practice nor play until this requirement is met.
4. Insurance Requirement: A student athlete must satisfy one of the following:
 - a. Present proof of school-time accident (medial) coverage.
 - b. Or, Present an insurance waiver signed by the participant's guardian.
5. Medical Treatment Release Requirement: An "Authorization for Medical Assistance" form must be on file in the Principal's office prior to engaging in practice or play.
6. Co-Curricular Compliance Form Requirement: All athletes must have on file in the Principal's office a completed Co-curricular Code Compliance Form prior to engaging in practice or play.
7. Consequences for being found ineligible at weekly grade check period are as follows
 - 1st Violation** – One week of practice but no play
 - 2nd Violation** – One week of practice, but no play
 - 3rd Violation** – One week of no practice and no play
 - 4th Violation** – Removal from the squad*Any student that is academically ineligible to participate may not leave early from school to travel with a team for athletics.
8. Participants may only participate in one sport at during a given sporting season (i.e. Fall, Winter, Spring).

Article C

Standards of Conduct

In the interest of good physical conditioning, physical well-being, and the safety of participants, the following training rules have been established. They apply equally to the junior high and high school athlete.

Definitions

School Property or School Event

1. On, or within sight of, school grounds before, during or after school hours or at any time.
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to endanger the health or safety of students, staff, or school property.

Illegal or Unauthorized Drugs

1. Any illegal drug, controlled substance, or cannabis (including medical cannabis, marijuana or hashish)
2. Any anabolic steroid not administered in accordance with a physician's or licensed practitioner's prescription.
3. Any performance enhancing substances on the Illinois High School Associations most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

4. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
5. Any inhalant, regardless of whether it contains illegal drug or controlled substance: a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
6. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
7. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
8. Drug paraphernalia, including devices that are or can be used to: a) ingest, inhale, or inject cannabis or controlled substances into the body; and b) grow, process, store, or conceal cannabis or controlled substances.

Rule 1: With the exception of sickness, injury or approved absence, attendance and participation at all formal practice sessions is required throughout the duration of the activity's season.

Approved absences are those extraordinary absences, which are beyond the student athlete's ability to control and for which the coach has given approval. Exceptions are those absences caused by the application of Article D paragraph 5.

- 1st Violation— 10% of the regularly scheduled interscholastic contests (no less than one)
- 2nd Violation— 20% of the regularly scheduled interscholastic contest (no less than two)
- 3rd Violation— Cut from squad (loss of awards)

Rule 2: With the exception of sickness, injury, or approved absence, all participants designated to dress shall attend all scheduled events including all tournament series through the completion of the activity's season. Exceptions are those absences caused by the application of Art. D, Paragraph 5.

- 1st Violation— 20% of the regularly scheduled interscholastic contests (no less than two)
- 2nd Violation— Cut from squad (loss of awards)

Rule 3: Participants shall not distribute, consume, possess, or be under the influence of alcoholic beverages or tobacco products at any time during the calendar year as a member of an athletic squad or activity.

- 1st Violation** – Suspended from 20% of the contests for the current or next activity. (This can carry over to the next activity that is completed if the 20% cannot be fulfilled in the current sport)
- 2nd Violation** – Suspended for one calendar year from participating in any extra-curricular sports or activity practices or contests.
- 3rd Violation** – Suspended from all practices, performances, and/or contests for the remainder of: a) junior high students- their junior high career, and b) high school students- their high school career.
- Any participant found to distribute, consume, possess, or be under the influence of alcoholic beverages or tobacco products while on school property or at a school event will also face school discipline and will have the length of the suspension listed above doubled.

Rule 4: Participants shall not distribute, sell, purchase, consume, possess, or be under the influence of illegal or unauthorized drugs at any time during the calendar year as a member of an athletic squad or activity.

- 1st Violation** – Suspended from 50% of the contests for the current or next activity. (This can carry over to the next activity that is completed if the 50% cannot be fulfilled in the current sport)

2nd Violation – Suspended from all practices, performances, and/or contests for the remainder of:
a) junior high students- their junior high career, and b) high school students- their high school career.

- Any participant found to consume, possess, or be under the influence of unauthorized or illegal drugs while on school property or at a school event will also face school discipline and will have the length of the suspension listed above doubled.
- Any participant found to be involved in a transaction (buying, distributing, or selling) of unauthorized or illegal drugs while on school property or at a school event will be immediately dismissed from their squad and will face an expulsion hearing in front of the Board of Education.

Rule 5: Participants **shall obey the District's Discipline Code while at school or school related activities.** A violation of the District's **Discipline Code** risks suspension from participation under the "loss of privilege" provision of the **Discipline Code**.

Rule 6: Participants shall obey all public laws. Violations of Public law will be handled on a case-by-case basis with appropriate consequences to be determined by a committee including, but not limited to, the administration and the head coach of the program.

Rule 7: Participants shall at all times while actively participating demonstrates good sportsmanship and fair play. Taunting and/or obscene remarks shall be considered a violation of this rule.

1st Violation— Temporary or permanent removal from contest depending on severity of the behavior

2nd Violation— One game suspension

3rd Violation— Two game suspension

4th Violation— Cut from squad (loss of awards)

Rule 8: Any student late to school without a valid medical or professional's note, court documentation, or who misses any part of the day as truant will not be allowed to practice or participate in any extra-curricular contest or performance on that date. This would include a student who shows up late to school and has a parent/guardian call in to excuse them. This student will still be held out of action for that evening. Funerals/visitations for family members will be acceptable reasons for missing school. Students will be able to use one "freebie" to clear a violation on a one-time basis. This may be used only on the day of a contest/competition

Article D

General Provisions

1. **Transportation:** With the exception of approved variances, all participants shall ride school provided transportation. A request for variance must be submitted on the appropriate form to their building Principal in advance of the event. Coaches only have the authority to issue verbal approval for a participant to ride with the participant's parent.
2. **Uniforms & Equipment:** Each participant is responsible to respect and care for district provided uniforms and equipment. At the end of the season the uniforms and equipment must be returned in acceptable condition. Participants shall be responsible to pay the replacement price of items lost or damaged through neglect.
3. **Additional Training Rules:** Each coach/sponsor has the authority to establish additional training rules unique to the particular activity or sport. Such additional training rules must have the approval of the Principal and be made available to the participant prior to being held accountable for a violation.
4. **Dressing and Playing:** The Board authorizes each coach/sponsor to determine by his or her own criteria who shall dress and compete in each event. Neither the Board nor the administration shall intervene on behalf of an appealing parent or guardian concerning a coaches' criteria for the dressing and/or playing of a participant during the season. Parents and/or participants who question a coach's or sponsor's criteria or decision on dressing and/or playing should discuss their concerns with the coach or sponsor.

5. Conflict of Activities: The following shall govern the priority of participation when a conflict exists between two activities. If an unanticipated conflict exists which is not covered by the priority listing below, the Principal shall attempt to resolve the conflict in consultation with the coaches and/or sponsors. In all such matters, the Principal's decision shall be final.

Priority Event or Activity

1. IHSA Tournament/Contests
2. Conference Tournament/Contests
3. Conference Regular Season
4. Non-conference Invitational events
5. Cheerleading at IHSA Tournament
6. Non-Conference Regular Season
7. Cheering or Pom-Pons at Regular Season Contests
8. Athletic Practice
9. Cheerleading and Pom-Pon Practice

Article E

Awards Program - Junior High

1. Certificate of Participation:

Each individual participating in the activity for the duration of the season will receive a Certificate of Participation. A participant who cannot complete the season because of illness or injury shall also receive a certificate if in good standing at the time of the illness or injury.

2. Letter:

A participant meeting the below qualifications for the first time in a sport or a participant who has participated for two years shall be eligible for a Letter. For each subsequent qualification in the sport or activity the participant shall be awarded a Participation Pin.

- A. Basketball - One-fourth of the quarters during the season
- B. Track - Score an average of three points in all meets during the season, or place in two individual events or be on a first place relay team in a ribbon meet.
- C. Volleyball (Booster's Sponsored) - Play in one-half of all scheduled quarters, or compete two years in the activity.
- D. Football (Booster's Sponsored) - Play in one-half of all scheduled quarters, or compete for two years in the activity.

Article F

Awards Program - High School

Wethersfield High School recognizes those who participate and excel in volleyball, football, basketball, track, cheerleading, and pom-pons through an approved awards program. From time to time the administration may authorize the presentation of special awards to individuals who contribute above and beyond the call of duty, or who achieve a landmark accomplishment in a particular sport or activity.

A. Awards Program:

1. Freshman Numerals:

- a. Freshman numerals are awarded to each freshman participant who completes the seasons subject to the provisions of this code. The awarding of freshman numerals does not preclude an individual from receiving a Varsity Letter if he/she qualifies under the provisions below.

2. Participation Pin:

- a. Sophomores through seniors will receive participation pins for each season completed.

3. Varsity Letters are awarded to each participant in each sport or activity who for the first time meets the following minimum standards or qualifications subject to the provisions of this code. Participants of co-op sports will receive an A+W letter instead of the individual "Wethersfield" or "Annawan" letter.
 1. Football:
 - i. Play one half of all scheduled quarters, or
 - ii. Participate on two special teams for the entire play season, or
 - iii. Competed four complete years in the activity, or
 - iv. If there was a time when the individual's contribution to the team was critical, or over and above the call of duty.
 2. Volleyball:
 - i. Play one half of all scheduled quarters, or
 - ii. Competed four complete years in the activity, or
 - iii. If there was a time when the individual's contribution to the team was critical, or over and above the call of duty.
 3. Basketball:
 - i. Play one half of all scheduled quarters (state tournament series excluded), or
 - ii. Competed four complete years in the activity, or
 - iii. If there was a time when the individual's contribution to the team was critical, or over and above the call of duty.
 4. Track:
 - i. Score an average of three points in all dual and triangular meets that are scheduled for the season, or
 - ii. Place in three individual events in meets with three or more schools. This can be an accumulation of three placings from more than one meet during the year, or
 - iii. Competed four complete years in the activity, or
 - iv. If there was a time when the individual's contribution to the team was critical, or over and above the call of duty.
 5. Cheerleading and Pom Pon — On the first participation as a Junior or Senior
 6. Golf — An athlete is entitled to a letter when his/her match score is used in determining the total score in one-half or more of the scheduled contests.
 7. Cross Country:
 - i. Running one-half of the scheduled varsity meets
 - ii. Run in regionals, sectionals, or the state meet.
 - iii. Participants are determined by those who finish the season.
- B. Four Year Award:
 1. One Four-Year Award will be awarded each senior who has participated four successive years in an activity. The Award will include a listing of all activities in which the individual participated for four years.
- C. Additional Provisions:
 1. An individual who cannot complete the season because of illness or injury will be eligible to receive the appropriate award if he/she met the qualification requirements for that portion of the season during which he/she participated. Example - an injured football player will receive the appropriate award if he participated in one-half of the eligible quarters up to the time of injury or illness.
 2. An individual who is removed from a team because of a **Discipline Code** violation or academic deficiency forfeits any rights to awards for the activity. Any individual who voluntarily resigns from a team shall not receive any awards for the activity.

3. Violations of the provisions of this Code may result in the forfeiture of awards. The coach shall make his/her recommendations for forfeiture to the Principal who shall have the authority to rule on the request.

Section III

Non-Athletic Activities

Article A

Standards of Conduct

Eligibility - Academic Requirements: An athlete must maintain a passing grade in all academic subjects. Eligibility will be checked on a weekly basis. If it is determined that a student is not passing all academic subjects, that student becomes ineligible for the next full week (Sunday through Saturday). An athlete shall be held harmless if a faculty member fails to report a failing grade in compliance with the established eligibility reporting procedures.

Starting with the second semester of the freshman year, all high school students must have passed all academic courses the previous semester. Failure to have done so will render the student athlete ineligible for the full semester following the deficit semester. If a student successfully passes a failed course during an authorized summer school session or through an approved correspondence course, such shall be considered part of the immediate previous semester. Our district-wide grading scale will be as follows:

90 – 100	A
80 – 89	B
70 - 79	C
60 - 69	D
0 - 59	F

Rule 1: Students **who elect to participate in co-curricular clubs and organizations shall make every effort to attend all meetings and activities of the organization.** The Constitution and By-laws of the organization shall determine the consequences of failing to meet this obligation.

Rule 2: Participants in co-curricular activities shall not distribute, consume, possess, or be under the influence of alcoholic beverages or tobacco products at any time during the calendar year as a member of an athletic squad or activity.

1st Violation— Two week suspension

2nd Violation —Dropped from the activity (loss of awards)

- Any participant found to distribute, consume, possess, or be under the influence of alcoholic beverages or tobacco products while on school property or at a school event will also face school discipline and will have the length of the suspension listed above doubled.

Rule 3: Participants in co-curricular activities shall not distribute, sell, purchase, consume, possess, or be under the influence of illegal or unauthorized drugs at any time during the calendar year as a member of an athletic squad or activity.

1st Violation— One semester suspension

2nd Violation— Dropped from the activity for the remainder of their academic career.

- Any participant found to consume, possess, or be under the influence of unauthorized or illegal drugs while on school property or at a school event will also face school discipline and will have the length of the suspension listed above doubled.
- Any participant found to be involved in a transaction (buying, distributing, or selling) of unauthorized or illegal drugs while on school property or at a school event will be immediately dismissed from their squad and will face an expulsion hearing in front of the Board of Education.

Rule 4: Participants in co-curricular activities shall obey the District's Discipline Code while at school or school related activities. Students violating the District's Discipline Code risk being suspended from participation under the "loss of privilege" provision of the Discipline Code.

Rule 5: Participants in co-curricular activities shall obey the constitutions and by-laws of the activities. The Constitution and By-laws of the organization shall determine the consequences of failing to meet this obligation.

Rule 6: Participants shall obey all public laws while a member of a co-curricular activity.

Participants who violate a public law risk loss of participation or removal from membership in co-curricular activities. The severity of the offense (as determined by the building principal) shall determine the specific consequences warranted by a given offense. Any participant found selling unauthorized drugs will be dismissed from their activity and will face an expulsion hearing in front of the Board of Education

Section IV Random Substance Testing

Article A

Purpose

The Wethersfield Board of Education (Board) believes that safe participation in co-curricular activities requires participants to be free from the illegal use of tobacco, drugs, and alcohol. Based on the concern that there is a growing number of minors nationwide illegally using tobacco, drugs and alcohol, a parent survey was conducted in 1998 seeking parent input on how to deal with the growing concern of student substance abuse. Wethersfield parents overwhelming called for the implementation of an involuntary, random tobacco, alcohol, and drug testing program for students in grade 7-12 participating in co-curricular activities. The Board heard the parents' plea for action and established this Section of the **Co-Curricular Code** (Code) in response. This Code is part of the canon of District Policy.

The involuntary, random tobacco, alcohol, and drug testing program for Wethersfield students in grades 7-12 is established for the following purposes:

1. To better ensure that all 7-12 co-curricular programs are safe from the adverse effects of participants' impaired judgment and/or diminished performance in practice, competition, and participation as a result of the illegal use of tobacco, drugs, and alcohol.
2. To discourage and reduce the illegal use of tobacco, drugs, and alcohol among students participating in co-curricular activities.
3. To provide student participants with an additional reason to thwart peer pressure to engage in substance abuse.
4. To provide for a consistent, reasonable, and fair means by which student co-curricular participants are randomly screened for substance abuse.
5. To give parents and participants foreknowledge of the consequences for those participants who test positive for substance use.
6. To provide a procedure by which participants initially testing positive can return to active participation.
7. To assist parents in determining if their children are engaging in substance abuse and to offer guidance to the student and parents as they seek professional counseling to address substance use problems.

Article B

Definitions

The phrases "substance use/abuse," "tobacco, drug or alcohol use/abuse," "tobacco, drug or alcohol problems" or similar phrases include without limitation the following:

1. Use or under the influence of tobacco, any drug, intoxicant, controlled substance or other substance unlawful by law or regulation;
2. Use or under the influence of any alcoholic beverage or similar intoxicant;
3. Use of any prescription medication or controlled drug or medication not in accordance with the direction of a licensed physician;
4. Use of any nonprescription or over-the-counter medication or any other substance, legal or illegal, in a way that noticeably impairs, diminishes, or alters mood, behaviors, motor skills, or mental or performance functions except such used in strict accordance with the direction of licensed physician. Note: Even in those cases when such is in strict accordance with the direction of a licensed physician, coaches may restrict practice or play if, in their opinion, impaired judgment or diminished performance risking injury to self or others is observed.

5. The term “use” means consuming, ingesting, drinking, injecting, inhaling, or smoking.
6. The term “under the influence” means any positive test administered under the provisions of this Code that shows trace evidence of drugs, alcohol, or nicotine.
7. The term alcohol means ethyl alcohol and includes all beverages, mixtures, medications, inhalants, or preparations that contain ethyl alcohol and as defined in 235 Illinois Combined Statutes (ILCS) 5/1-3.05.
8. The term “drug” means any substance that has known mind and/or function-altering effects upon the human body or that impairs one’s ability to safely perform, and specifically includes, but not limited to, all prescription and over-the-counter medications, all psychoactive substances, all controlled substances, nicotine, and all other substances illegal for minor use under Federal or Illinois law. The Controlled Substance Act delineated 720 ILCS 570/100TO682 and the Cannabis Control Act 720 ILCS 550/1TO5580/19 shall apply.

Article C

Participation

As condition participation, the **Co-Curricular Code Compliance Form** (see Attachment A) must be signed annually and on file in the principal’s office. Failure of a parent and the student participant to sign the **Co-Curricular Code Compliance Form** will preclude the student from participating in any school sponsored or sanctioned co-curricular activity.

Article D

Selection for Substance Testing

1. Students in grades 7 through 12 who are engaged in co-curricular activities shall be eligible for random selection for involuntary substance use screening.
2. No fewer than three student participants (one from grades 7-8, and two from grades 9-12) and no more than 9 participants (three from grades 7-8 and 6 from grades 9-12) will be selected randomly, a minimum of twice per month starting in September, on a day and during a time selected by the Principal or the Principal’s representative. The day and time of day shall be varied. Note: While it is intent of this Section that no fewer than three participants be selected each week school is in session, it shall not be a violation of this Section if, due to reasons beyond the control of school officials, less than three can be selected.
3. The selection will be done by a random draw of student participants– with a minimum of one from grades 7-8 and a minimum of two from grades 9-12 and a maximum of three from grades 7-8 and six from grades 9-12. Each participant will be placed in the participant database. Random selections via a computerized random generator will be made indicating the names of the students to be screened. Under the provisions of this Section no student shall be targeted for selection based on reasonable suspicion.

Note: Nothing in this Code prohibits students from being selected for involuntary, suspicion-based substance abuse screening under the provisions of the District’s **Discipline Code** (See **Discipline Code**).

4. A parent may request that his/her child to be included in the next selection for screening. If a parent requests such screening, the participant will not be informed of the parent’s request and the parent shall prepay for the test.
5. If a selected participant is absent on a day that he/she is selected, an alternate shall be selected. When a student participant is absent from school there is an expectation that the absences may be caused by illness. In such cases there is reasonable expectation that prescribed or over-the-counter medicines are being administered to remedy the illness. It does not serve the purpose of this Section to screen a participant who is recovering from an illness for which medicine was prescribed. The absent participant shall remain eligible for the next random selection.

Article E

Substance Testing

1. Within a reasonable period of time—typically the same day—selected students will be transported by school officials to a medical facility testing site at which time an unadulterated urine specimen will be taken by licensed medical personnel in accordance acceptable collection procedures.

2. Prior to the testing each selected participant shall be afforded the opportunity to declare any reason—such as taking prescribed medicine—that may render a positive test. Such shall not preclude the participant from being tested. If the participant tests positive, then verification of the reason(s) shall be required to negate the test's results. If, in the opinion of the Principal, the reason(s) are verified, the participant shall be returned to the pool of eligible participants for future random selections. If, on the other hand, the reason(s) are not verified, the provisions of Article G of this Section shall apply.
3. If a selected participant cannot produce a sample at the time of testing, the participant will return to school to the counselor's office and remain there until a sample is given. The counselor, with the assistance of the school nurse, will complete the testing process, with a kit provided by the Health Department. If the results are positive, the sample will be returned to the Health Department to be sent to their lab for confirmation.

Article F

Refusal to Submit to Testing

If a selected participant, either through his/her own will, or the will of a parent refuses to submit to the involuntary, random substance use screening, the participant shall be denied future participation in all co-curricular activities for the balance of the school year until such time as he/she voluntarily submits to a test. If the student was a member of an athletic team at the time of the denial, he or she will forfeit participation in the activity for the balance of the sport's season. If the student elects to once again participate in co-curricular activities (excluding the sport previously indicated) he/she shall be scheduled for testing prior to participation. The date and time of the screening will be selected by the Principal. The cost of such shall be prepaid by the parent.

Article G

Specimen Analysis and Consequences

1. Under normal circumstances test results will be known within 24 hours of the test. A sufficient quantity of the specimen will be retained by the testing agency for possible reanalysis.
2. If a participant tests negative (no trace of substance use), the participant shall be eligible for future random selections. Notification of the negative test shall be mailed to the participant's parent within 5 school days.
3. If a participant tests positive for trace substance use, the parent of the participant shall be notified by the Principal as soon as possible. The Principal will relate the results of the test, inform the parents of the consequences per Section III of this Code, inform the parents of the retesting (paragraph 4) and appeal procedures (Section V), and (on request) offer guidance to the parents as they seek professional counseling to address the student's substance use problem.
4. Participants testing positive will have an opportunity within 24 hours of their notification of the results of the first positive test to have the same specimen tested in a laboratory of the parents' choice but at the parents' expense for both the analysis and the shipping or delivery of the specimen. No member of the participants' family may at any time have custody of the specimen.
5. The results of any test administered under the terms of this Section shall be kept confidential and disclosed only to the participant, his/her parents, and the appropriate coach or sponsor. Test results will not be part of the participant's permanent record.

Article H

Performance Enhancing Drug Testing

State law requires the Illinois High School Association (IHSA) to prohibit a student from participating in an athletic competition sponsored or sanctioned by IHSA unless the student has agreed, a) not to use any performance-enhancing substances on IHSA's current banned drug list, and b) to submit to random testing for these substances in the student's body if the student is in high school. In addition, the student's parent/guardian must sign a statement for IHSA containing specific acknowledgements including that the student, if in high school, may be subject to random performance-enhancing substance testing and that violating the laws regulating the use of performance-enhancing substances is a crime. IHSA, with oversight from the Illinois Department of Public Health, administers a performance-enhancing substance testing program under which high school participants in athletic competition sponsored or sanctioned by IHSA are tested at multiple times throughout the athletic season for the presence in their bodies of performance-enhancing substance on the IHSA's banned drug list.

Section V

Due Process and Appeals

1. Due Process:
 - a. Discipline Required: The law **requires** school officials to maintain discipline during the school day and in all school related activities. Boards of Education are required to adopt and enforce rules and regulations to enforce discipline and acceptable standards of conduct for all students.
 - b. Rules of Evidence and Procedure: The same rules of evidence and procedure do not apply to enforcing school rules that apply in an Illinois court of law. In a court of law an adult citizen is innocent until proven guilty. Under the provisions of in loco parentis (standing in place of the parent) a student is innocent until determined guilty by an authorized school authority.
 - c. Basis for Judgment: The courts have continually held that school officials need only establish that in their judgment a preponderance of evidence, judged solely by an authorized school official, shows guilt.
2. Appeal Procedure: If a parent, guardian or student desires to appeal the Co-Curricular Code ruling of a coach, sponsor, or principal, the following procedure shall apply:
 - a. First Level of Review: An appeal must first be made to the coach/sponsor in charge of the activity. If in the opinion of the coach/sponsor there are circumstances that warrant a special ruling, the coach/sponsor shall make a request for a special ruling to the principal. The principal shall have the authority to grant the special ruling.
 - b. Second Level of Review: If the review by the coach/sponsor does not result in a request for deviation, the petitioning party may request a second level review from the Principal. If in the opinion of the Principal circumstances exist which warrant a special ruling, the Principal may render the ruling. The Principal shall notify the coach/sponsor of the ruling prior to making the ruling known to the petitioning party. The coach/sponsor shall support and administer the ruling.
 - c. Third Level of Review: If the review by the principal does not result in a special ruling, the petitioning party may request a third level of review from the district Superintendent. If in the opinion of the Superintendent circumstances warrant a special ruling, the Superintendent may render such a ruling. The Superintendent shall notify the Principal of the ruling prior to making the ruling known to the petitioning party. The Principal and coach/sponsor shall support and administer the ruling.
 - d. Fourth Level of Review: If the review by the Superintendent does not result in a special ruling, the petitioning party may request to appear before the Wethersfield Board of Education. The hearing provisions of the District's Policy Manual shall govern. A copy of the provisions shall be made available to any party requesting a Fourth Level of Review.